

YOUR LOGO HERE

2021 Year-end Tax Planning Guide

Reviewed for: _____ Date: _____

Proactive Tax Planning

A “proactive” approach to tax planning instead of a “reactive” approach can produce better results!

Insert Approved Broker/Dealer and Contact Information

This document is for the use of current APFA members only.

2021 Year-end Tax Planning Worksheet

This checklist can help you explore your year-end tax planning. While it is not intended to be a replacement for a consultation with a tax professional, it can help you review your unique tax situation.

How did you file your 2020 taxes?

- ☐ Joint ☐ Single ☐ Head of Household ☐ Surviving Spouse

How will you be filing your 2021 taxes?

- ☐ Joint ☐ Single ☐ Head of Household ☐ Surviving Spouse

On your 2020 return, which did you use:

- ☐ Standard Deduction ☐ Itemized Deduction

Types of Income You Have:

- ☐ Salary ☐ Interest ☐ Dividends ☐ Social Security
☐ IRA withdrawals ☐ Short-term investment gains ☐ Long-term investment gains
☐ Business income ☐ Other income: _____

Have you considered these proactive tax strategies that may be helpful to implement before December 31?

Yes No

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Maximized Retirement Plan Contributions |
| <input type="checkbox"/> | <input type="checkbox"/> | Discussed "SECURE Act" Modifications |
| <input type="checkbox"/> | <input type="checkbox"/> | Discussed Tax Bracket Management |
| <input type="checkbox"/> | <input type="checkbox"/> | Explored All Roth Conversion Opportunities |
| <input type="checkbox"/> | <input type="checkbox"/> | Reviewed Primary and Contingent Beneficiaries |
| <input type="checkbox"/> | <input type="checkbox"/> | Considered Charitable Gifting (including QCDs and DAFs) |
| <input type="checkbox"/> | <input type="checkbox"/> | Maximized Annual Exclusion Gifts |
| <input type="checkbox"/> | <input type="checkbox"/> | Identified Opportunities for Capital Loss Harvesting |
| <input type="checkbox"/> | <input type="checkbox"/> | Identified Opportunities for Capital Gain Harvesting |
| <input type="checkbox"/> | <input type="checkbox"/> | Reviewed Use of 529 Plans |
| <input type="checkbox"/> | <input type="checkbox"/> | Discussed Potential Deduction Timing |
| <input type="checkbox"/> | <input type="checkbox"/> | Reviewed Your Qualified Business Income (For Business Owners) |
| <input type="checkbox"/> | <input type="checkbox"/> | Reviewed Estate Plan Strategies |

Proactive Tax Planning

As part of our overall financial planning services, one of our goals is to discover the best potential tax reduction strategies for your situation. This is designed to help you identify tax strategies that could help reduce your 2021 taxes.

Items to discuss with my financial professional:

Changes that could affect my tax situation in 2022 and beyond:

Other:

Some Important Dates for 2021 Tax Year

Reminder: Please send us a copy of your tax returns after you have filed.

October 15, 2021:

Deadline to file and pay your 2020 income tax return if you received an extension.

December 31, 2021:

Last day to contribute to a qualified retirement plan.

Last day to sell securities to realize gains or losses.

Last day for charitable contributions for 2021.

January 15, 2022:

Fourth estimated 2021 payment due.

January 31, 2022:

Deadline for employers to send W-2s/1099s.

April 15, 2022:

Last day to contribute to traditional and Roth IRAs for 2021.

2021 Tax Rates				
2021 Tax Rate	Single	Married/Joint & Widow(er)	Married/Separate	Head of Household
10%	\$0 to \$9,950	\$0 to \$19,900	\$0 to \$9,950	\$0 to \$14,200
12%	\$9,951 to \$40,525	\$19,901 to \$81,050	\$9,951 to \$40,525	\$14,201 to \$54,200
22%	\$40,526 to \$86,375	\$80,051 to \$172,750	\$40,526 to \$86,375	\$54,201 to \$86,350
24%	\$86,376 to \$164,925	\$172,751 to \$329,850	\$86,376 to \$164,925	\$86,351 to \$164,900
32%	\$164,926 to \$209,425	\$329,851 to \$418,850	\$164,926 to \$209,425	\$164,901 to \$209,400
35%	\$209,426 to \$523,600	\$418,851 to \$628,300	\$209,425 to \$314,150	\$209,401 to \$523,600
37%	\$523,601 or more	\$628,301 or more	\$314,151 or more	\$523,601 or more